

St. James Day School

5501 N. State Line Ave.
Texarkana, Texas 75503
903.793.5554

Application for Faculty or Staff Position

St. James Day School considers applicants for all positions without regard to race, color, religion, sex, national origin, age, marital, or veteran status, or the presence of a non-job related disability.

*Please complete this application in your handwriting, giving complete information.
Attach a transcript of all college work and all state certifications.*

Name _____

Date _____ Present Address _____

Telephone _____ Cell _____ S.S.N. _____

U.S. Citizen? ____ yes ____ no Religious Affiliation _____

email address: _____

Position Desired _____ Full time _____ Part time _____

Courses/Grade Level Desired _____

Other activities you are capable of guiding, or talents you have to offer the School _____

Education

Level	Name/Address	Date of Graduation	Major	Degree Received
Secondary				
College				
Graduate School				
Other				

Employment Experience

Please detail all employment experiences, listing most recent position held first.

1. Employer _____ Address _____
 Position _____ From - To dates _____
 Supervisor _____ Reason for leaving _____

2. Employer _____ Address _____
 Position _____ From - To dates _____
 Supervisor _____ Reason for leaving _____

3. Employer _____ Address _____
 Position _____ From - To dates _____
 Supervisor _____ Reason for leaving _____

4. Employer _____ Address _____
 Position _____ From - To dates _____
 Supervisor _____ Reason for leaving _____

5. Employer _____ Address _____
 Position _____ From - To dates _____
 Supervisor _____ Reason for leaving _____

References

List four persons who are not relatives who can supply information as to your *teaching ability*, scholarship, character, and personality. Please give complete information

Name	Address	City	State/Zip	Phone #

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge. I authorize investigation of all information given on this application for employment as is considered relevant to an employment decision. In the event of employment, I understand that false or misleading statements given in my application or interview(s) may result in termination.

Signature: _____ Date: _____